



**CIRCULAR LETTER No. IMM/GOB 001/17**

*Issued under the authority of the Merchant Ships (Registration) Act of 2010 (Part 1/Section 5)*

**To: Port State Control (PSC), Shipping Agents, Ship-owners/Operators, General Safety Inspectors (GSI), Deputy Registrars (DRs), Recognized Organisations (ROs)**

**Subject: IMMARBE'S ORIGINAL DOCUMENTS**

The International Merchant Marine Registry of Belize (IMMARBE), with the intention of avoiding unnecessary costs to Belize's registered vessels during Port State Control inspections, has undertaken proactive measures to inform all concerned on IMMARBE's position with respect to on-board copies of the required flag state documents mentioned below. All original documents shall be carried on board Belize Flagged vessels; however, leniency shall be exercised in cases when the original documents are en-route to the vessel. In such cases, a grace period of thirty (30) days shall be granted from the date of issuance of the certificates during which printed colour copies of such documents will be carried on-board as evidence of compliance/certification.

**Documents include but may not be limited to the following:**

- Provisional or Permanent Patent of Navigation;
- Provisional or Permanent Ship Radio License;
- Certificate of Insurance or other Financial Security in Respect of Civil Liability for Oil Pollution Damage (CLC);
- Certificate of Insurance or other Financial Security in Respect of Civil Liability for Bunker Oil Pollution Damage (BCC);
- Certificate of Insurance or other Financial Security in Respect of Liability for the Removal of Wrecks (WRC);
- Certificate of Insurance or other Financial Security in Respect of Liability for the Death of and Personal Injury to Passengers (PAL);
- Minimum Safe Manning Certificate (MSMC);
- Continuous Synopsis Record (CSR);
- Exemption Certificates, Waiver of Requirements, Equivalent of Arrangements, Attestation Letters;
- Dispensation Letter;
- Declaration of Maritime Labour Certificate Part I (DMLC Part I);
- Certificate of Receipt Application for Officers (CRA);
- Endorsement Certificate for Officers;

During the thirty (30) day period, the colour copy of any document issued by IMMARBE shall be assumed to have the same validity as the original document.

Any comments or concerns regarding this circular shall be addressed to IMMARBE Head Office, Senior Deputy Registrar, Mrs. Annette Garel at email: [immarbe@immarbe.com](mailto:immarbe@immarbe.com) or [deputyregistrarbze@immarbe.com](mailto:deputyregistrarbze@immarbe.com). IMMARBE anticipates your cooperation and assistance.