



## Merchant Marine Notice **MMN-21-001**

### Change of Status Requirements

**TO: DEPUTY REGISTRARS, SHIP OWNERS/ISM OPERATORS/RECOGNIZED ORGANIZATIONS/SHIPPING AGENTS/GENERAL SAFETY INSPECTORS**

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#### 1. PURPOSE

1.1. To inform all concerned parties of new requirements for change of status of a Belize registered vessel from operational to dry-docking repairs or laid-up.

#### 2. APPLICATION

2.1. This Merchant Marine Notice applies to all Belize registered vessels changing its status from operational to dry-docking repairs or laid-up.

#### 3. GENERAL

3.1. All Belize registered vessels with intention to change its status from operational to dry-docking repairs or laid-up shall notify IMMARBE's Technical Department of this intention along with the period needed under the new status.

3.2. Any Belize registered vessels authorized for above-mentioned change of status will be provided with a Statement of Authorization in accordance with below Directive 7 "Making an Application".

3.3. Failure to notify IMMARBE's Technical Department, the vessel will be considered as a vessel under normal operation.

#### 4. OTHER CONSIDERATIONS

4.1. Shipowners and ISM Operators must get in contact with the Recognized Organization (RO) in charge of the Statutory, ISM, ISPS and MLC certification and inquire about their procedures for change of status to avoid suspension or cancellation of the vessel certification.

4.2. Above-mentioned procedures must be followed during needed period for dry-docking repairs or laid-up.

4.3. Failure to comply with all procedures set by the RO for change of status may lead to a serious non-compliance with our national requirements.

#### 5. MINIMUM SAFE MANNING

5.1. During dry-docking repairs the existing Minimum Safe Manning Certificate will remain in force.



5.2. During laid-up, the existing Minimum Safe Manning Certificate will remain in force unless a new certificate with reduced crew complement is requested to IMMARBE's Technical Department. This Minimum Safe Manning Certificate with reduced crew complement will be valid for the declared laid-up period.

## 6. LRIT & AIS

6.1. LRIT&AIS must be fully operational during dry-docking or laid-up period.

6.2. If the LRIT&AIS should be deactivated or switched off during dry-docking or laid-up period, an immediate notification to IMMARBE's Technical Department shall be made in order to authorize such action.

6.3. Failure to comply with above items 6.1 and 6.2, the vessel will be considered in contravention with our MMN-19-005r1 "WARNING of Belize Flagged Vessels caught intentionally deactivating the LRIT & AIS".

## 7. MAKING AN APPLICATION

7.1. In order to have a Statement of Authorization for the change of status issued, the Owner/Operator shall submit through its Designated Office or Deputy Registrar:

- 7.1.1. A complete Application Form (TDF-006) addressing the change of status and the period needed.
- 7.1.2. A non-inconvenience confirmation of the change of status from the Recognized Organization.
- 7.1.3. Confirmation if the LRIT&AIS will be operational during this period. If the LRIT&AIS need to be deactivated or switched off, reasons of this action need to be provided.
- 7.1.4. Request of a new Minimum Safe Manning Certificate, if a reduced crew complement is needed during this period.

7.2. Upon collection of all the above, the Designated Office or Deputy Registrar shall apply for the issuance of a Statement of Authorization to IMMARBE's Technical Department (Eng. Eduardo Simon ([technicalmanager@immarbe.com](mailto:technicalmanager@immarbe.com)), Mr. Anique Sabal ([technicalofficer@immarbe.com](mailto:technicalofficer@immarbe.com)), Mr. Martin McCord ([technicalofficer2@immarbe.com](mailto:technicalofficer2@immarbe.com)) and Mrs. Sharon Escalante ([techsupport@immarbe.com](mailto:techsupport@immarbe.com)) for the proper processing of the request and emission of this Technical Certificate.

## 8. FEES

8.1. Applicable fee will be in accordance with the Merchant Marine Notice (19-003).



## 9. ACTIONS REQUESTED

9.1. This Administration would like to encourage all Shipowners, Operators, Deputy Registrar and Recognized Organizations to take note of the contents of this Notice and to ensure its provisions are enforced on board vessels registered at IMMARBE.

Look forward for your cooperation and assistance.

Kind regards;

A handwritten signature in blue ink, appearing to read "Eduardo Simon".

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Eng. Eduardo Simon  
Technical Manager  
IMMARBE



A handwritten signature in blue ink, appearing to read "Annette Garel".

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Annette Garel (Mrs.)  
Senior Deputy Registrar  
IMMARBE

The Notice was issued in Belize city, Belize      04/05/2021