

Palau International Ship Registry



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MARINE CIRCULAR 175.1

To: ALL SHIPOWNERS, MANAGERS, MASTERS, DEPUTY REGISTRARS AND RECOGNIZED ORGANIZATIONS

Subject: GUIDELINES ON THE QUALIFICATIONS OF DPA (DESIGNATED PERSON ASHORE)

1. Reference
 - 1.1 ISM (International Safety Management Code)
 - 1.2 MSC-MEPC.7/Circ.6
2. Purpose
 - 2.1 The purpose of this Circular is to establish the minimum qualification requirements for Designated Person Ashore (DPA) for the compliance of the ISM Code on Palau registered vessels.
3. Applicability
 - 3.1 This Circular applies to all Management Companies that operates vessels registered with the Palau Flag. It also applies to all DPA assigned to vessels registered with the Palau Flag.
4. General Qualifications
 - 4.1 DPA should have a minimum of formal education as follows:
 - 4.1.1 Qualifications from a tertiary institution recognized by the Palau Ship Registry Administrator or by the Recognized Organization, within the relevant field of management, engineering or physical science,
 - 4.1.2 Qualifications and seagoing experience as a certified ship officer pursuant to the International Convention on Standards of Training, Certification and Watch keeping for Seafarer (STCW), 1978, as amended.
 - 4.1.3 Other formal education combined with not less than three years practical senior level experience in ship management operations.
5. Training
 - 5.1 Designated Person should have undergone training relating to safety management elements in compliance with the requirements of the ISM Code, particularly with regards to:
 - 5.1.1 Knowledge and understanding of the ISM Code;
 - 5.1.2 Mandatory rules and regulations;
 - 5.1.3 Applicable codes, guidelines and standards as appropriate;
 - 5.1.4 Assessment techniques of examining, questioning, evaluating and reporting;
 - 5.1.5 Technical or operational aspects of safety management;
 - 5.1.6 Appropriate knowledge of shipping and shipboard operations;



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- 5.1.7 Participation in at least one marine-related management system audit; and
- 5.1.8 Effective communications with shipboard staff and senior management.

6. Experience

6.1 Designated Person should have experience to:

- 6.1.1 Present ISM matters to the highest levels of management to gain sustained support for safety management system improvements;
- 6.1.2 Determine whether the safety management system elements meet the requirements of the ISM Code;
- 6.1.3 Determine the effectiveness of the safety management system with the Company and the ship by doing internal audits and management review to ensure compliance with rules and regulations.
- 6.1.4 Assess the effectiveness of the safety management system in ensuring compliance with other rules and regulations which are not covered by statutory and classification surveys and enabling verification of compliance with these rules and regulations;
- 6.1.5 Assess whether the safe practices recommended by the Organization, Recognized Organization and Palau Ship Registry Administration are promoted and taken into account;
- 6.1.6 Gather and analyze data from hazardous occurrences, hazardous situations, near misses, incidents and accidents and apply the lessons learnt.

7 Contact

- 7.1 Any inquiries concerning the subject for this Marine Circular should be directed to the Palau Ship Registry Administrator at technical@palaureg.com

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